

General Security Group is a fully owned subsidiary of FSE Lifestyle Services Limited (stock code: 0331.HK), which is a listed company in the Hong Kong Stock Exchange. To cope with our rapid expansion, we invite high caliber candidates to join with us.

House Officer – Wan Chai

Remuneration

- HK\$16,800. (52 hours per week) + Discretionary Bonus
- 2) HK\$22,000. (12 hours per shift with 6 days' work per week) + Discretionary Bonus

Job Description

- Handle routine operations of hotel management and provide services to the guest of apartment;
- Handle complaints and enquiries and resolve service issues in a professional manner;
- Provide administrative and clerical supports.
- Any other duties reasonably directed by your superiors.

Requirements

- Form 5 / Secondary 6 graduated in HKCEE / DSE or equivalent;
- Holding of valid <u>Security Personnel Permit</u> and <u>QAS qualification</u>.
- Minimum 1 year relevant working experience in security or property or hospitality or guest service industry preferred;
- Self-motivated and capable to communicate in English and Cantonese;
- High standard of personal integrity and reliability;
- Be customer-oriented;
- Immediate availability is highly preferred.

Interested parties please send your resume together with the date available to

- By mail :- Human Resources Department, Unit 1, 7/F, Kai Fuk Industrial Centre, 1 Wang Tung Street, Kowloon Bay, HK.
- By fax :-. 2405 0323 or 2707 0777

By email :- chrishyho@generalsecurity.com.hk

(Candidates who are not invited for interview within 2 months, their application may be considered as unsuccessful and all personal data will be destroyed within 6 months.)